Timothy L. Martin

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- **CAREER OBJECTIVE:** Obtain a challenging position that will allow me to use and expand my current Macintosh skills that will benefit both the company and myself.
- **EDUCATION:** M.S. in Industrial Technology at Illinois State University, emphasizing Industrial Training. Completion date: August 1991.

B.S. in Industrial Technology at Illinois State University, emphasizing Graphic Communications. Graduation date: December 1989.

EXPERIENCE: 1997 TO 2008: AUTO METER PRODUCTS, INC.

<u>IT Specialist 2006 to 2008</u>: Macintosh Support, System Backups, First Level Windows Support, Video Tape, Edit, and Post Product Installations. <u>Graphic Artist 2005 to 2006</u>: Contract work to update Dial Artwork for gauges. <u>Webmaster 1997 to 2004</u>: Managed and maintained all changes and updates to entire high performance websites. Some of the tasks performed include converting all instructions into pdf's to place on the web, maintain ftp site with current ads, banners, and all photos and logos from catalog for download, accepted photos and text from Sales and Service departments to maintain their sections of the site, convert each years catalog into html for website, and maintain other divisions sites as needed.

<u>Proofreader and Photo Editor 1997 to 2004</u>: Proofread all text for ads, catalog, and instructions for consistency and accuracy. Photo edited photos for catalog, ads, and instructions to create products that did not exist yet, correct photos that where taken of prerelease product to make them look like final product, remove unwanted items from photos, change product in photos that had the wrong product in it, color correct photos so all product on page looked the same color, and other photo corrections as needed.

<u>Technical Writer 1997</u>: Received broken instructions and sample products from engineers to create all instructions, line drawings, and photos for final instructions for the High Performance Division.

<u>PROFESSIONAL AND ADDITIONAL EXPERIENCE</u>: TECH TOOL SOLUTIONS: Webmaster - Created and maintained website.

CRESSWOOD RECYCLING SYSTEMS: Webmaster - Repaired & maintained entire website. Receive photos, text, & videos to be edited and placed on website.

MASTERTASTE: Website updates and Macromedia Flash animation for display booth.

DRIVE-LOC: Website updates.

RANDY'S CORNER: Family owned business, created occasional artwork for scratch pads and ran gold foil hot stamping presses to create personalized pencils.

BARBER-COLMAN: Technical writing, graphic creation, and DTP for instructions on Macintosh computers.

CRAFSTMEN PRINTING: Worked in all areas of printshop (Prepress, Press, Bindry, & Job Delivery to customer) of small print shop.

RADIO CONTROL CAR ACTION: Published "How To" articles in this international magazine.

IDEAL COMPUTER SYSTEMS - CONNECTING POINT COMPUTER CENTERS: Laid out office forms for departments as needed, serviced Macintosh computers, provided tech support on phone and at store front, and cleaned and checked computers on site.

INTERNATIONAL GRAPHIC ARTS EDUCATION ASSOCIATION: Created all DTP for National Conference held at Illinois State University.

THE BLOOMINGTON PANTAGRAPH: Software Training on both IBM and Macintosh computer systems.

MAJOR SOFTWARE PACKAGES USED: Microsoft Word, Excel, Macromedia FlashMX, Adobe GoLive, PhotoShop, Illustrator, Quark Express, iMovie, iDVD

INTERESTS:Video Taping & Editing, SOLO II Autocross, Mazda Miatas, AutoX Coordinator for
Windy City Miata Club, Airbrushing, Macintosh computer owner since 1989, the
Internet and my website miataman.com

REFERENCES AVAILABLE UPON REQUEST ...